

UNCLASSIFIED



DEFENSE INTELLIGENCE AGENCY

WASHINGTON, D.C. 20340-



OMB MEMORANDUM FOR THE HEADS OF DEPARTMENTS AND AGENCIES - M-20-16 of March 17, which among other directives, directs agency plans and operations to accomplish the following, “assess professional services and labor contracts to extend telework flexibilities to contract workers wherever feasible”.

Given the national emergency surrounding the ever evolving COVID-19 response, in the interest of speed and eliminating the need for thousands of contract modifications:

-any specifications limiting the ability to telework contained in all Defense Intelligence Agency (DIA) contracts pertaining to **unclassified** work are suspended until notified otherwise. Please note that **classified** work from an alternate location is still subject to review and approval by DIA Security. Contractor employees are instructed to abide by their company policies for telework and utilizing alternate locations to perform the Government work called for under the contract. All other terms and conditions of any DIA contracts remain in full force and effect.

-any specifications limiting the ability to approve shift work contained in all Defense Intelligence Agency (DIA) contracts are suspended until notified otherwise. Contracting Officers are instructed to work with Contractors on the finalized agreement to implement, and to ensure there is minimal impact to the contract related to cost and performance. Contract workers are instructed to abide by their company policies to perform the Government work called for under the contract. All other terms and conditions of any DIA contracts remain in full force and effect.

-all Defense Intelligence Agency (DIA) contracts are modified to permit DIA to provide email notification to the Contractor POC of a temporary COR change without a corresponding formal modification. All delegations and authorities contained in the original COR letter for the specific contract apply and supersede any authorities granted to the COR under all other contracts. Once operations are resumed, the DIA will provide notice to the Contractor POC of the previous COR re-assuming full duties.

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